



# GUJARAT TRIBAL DEVELOPMENT CORPORATION

Ground Floor, Birsa Munda Bhawan, Sector-10, Gandhinagar – 382010

Telephone: (079) 23253891-93 email: ed-gtdc@gujarat.gov.in

Date :- 07-08-2021

Details of essential qualification, experience etc. required for Deputy Manager Post on 11 months contract basis against the advertisement dated.

- (i) Candidate should possess degree of Bachelor of Arts (B.A.)/ Bachelor of Commerce (B.Com.)/ Bachelor of Science (B.Sc.) or equivalent qualification obtained from any of the Universities established or incorporated by or under the Central or State Act in India or any other educational institution recognized by the Government or declared to be a deemed university under Section 3 of the University Grants Commission Act, 1956.
- (ii) The age of applicant shall not exceed 60 years as on last date of receipt of application.
- (iii) At least Min. 3 years continuous experience at Class-II level post in the substantive to capacity or higher post with Govt./ Semi. Government.
- (iv) Adequate knowledge of Gujarati, Hindi and English along with working knowledge of Microsoft office.
- (v) Preference will be given to people having Knowledge in the functioning of State Government / Tribal department / Board / Corporation.
- (vi) Preference will be given to candidates having post graduate degree / Diploma in Business Administration.
- (vii) Preference will be given to candidates having accounting knowledge and tally software knowledge.
- (VIII) The tenure of contract shall be initially for 11 months which is extendable on the basis of requirement of the office and performance of the candidate. The contract can be terminated at any time at the discretion of the corporation. If the performance of the person so engaged is not found satisfactory.

Executive Director  
Gujarat Tribal Development Corporation  
Gandhinagar